



Village of Berwyn

“The Town With The Tower”

FORM J

DEMOLITION PERMIT APPLICATION INFORMATION

A Demolition Permit is required to demolish or remove a building from a site. The Demolition Permit procedure ensures that the services have been disconnected **PRIOR** to demolition and that the site is safe during and after demolition.

Before You Start:

- You are encouraged to refer to the Village of Berwyn Bylaw #419 “to provide for demolition permits and charges relating to demolitions”. A copy is attached for your inspection.
- This application form requires you to provide certain information in order that the Village can make an informed decision. Failure to do so will result in process delays.
- This form must be signed by the registered owner of the property subject to this application or an authorized person acting on the owner’s behalf.
- Please print or type information wherever possible.
- Submit your completed demolition application together with the deposit*. The deposits are as follows (payable to Village of Berwyn):
 - Shed, garage or other accessory building - \$100.00
 - Primary residence, i.e. house, under 1800 square feet in total floor area - \$300.00
 - House or any other building over 1800 square feet - \$500.00
- Determine which utilities will be disconnected. Contact the Village of Berwyn Clerk for the disconnection of water/sewer services. Contact your gas/electric provider at the contact number on your utility bill. Provide the Village with confirmation that services have been disconnected. Please allow sufficient time for this service. Water lines should be removed/shut off prior to Gas lines being removed/shut off. This will help to avoid any risk of damage due to frozen water lines. Water lines will only be shut off if the applicant/contractor is present at the site when the work is done.
- Where a building is undergoing demolition, precautions shall be taken to ensure that no person is exposed to undue risk. If basement is not infilled, excavation must be protected with a six-foot chain link enclosure. Waste material shall be removed as quickly as possible from the site.

**Deposits will be refunded at the completion of the demolition, providing all conditions of Bylaw #419 have been met.*

For more information please contact the Development Officer at:

Village of Berwyn
Box 250
Berwyn, AB T0H 0E0
Telephone: 780-338-3922
Fax: 780-338-2224
Email: vberwyn@serbernet.com



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DEMOLITION PERMIT APPLICATION

I/We hereby make application under the provisions of the Village of Berwyn Bylaw No. 419 for a Demolition Permit in accordance with the supporting information submitted herewith and which form part of this application.

I/We understand that this application will not be accepted without the appropriate deposit fee.

1. Applicant Information:

Name of Applicant: _____

Address of Applicant: _____

Telephone: _____ Cell: _____ Fax: _____

Name of Registered Landowner (If Different From Above): _____

2. Legal Land Description: (of Development Site)

All/Part of Lot _____ Block _____ Reg. Plan No. _____ COT No. _____

Civic Address: _____ Roll #: _____

Describe the existing use of the property: _____ Land Use District _____

Lot Type: Corner Lot _____ Interior Lot _____ Lot Frontage _____ Lot Length _____ Lot Area _____

3. Demolition Information:

Description of Structure(s) to be demolished _____

Demolition materials removed to: Transfer Station _____ Other (Please Specify) _____

Estimated date of commencement: _____ Completion: _____

Estimated cost of the project or contract price: _____

Contractor _____ Contractor Telephone _____

Contractor Address _____

4. Declaration:

I/We hereby declare that the above information is, to the best of my/our knowledge, factual and correct. Further, I do/do not give consent for the Development Officer of the Village of Berwyn, or his/her designate to enter onto the land herein described for the purpose of making a site inspection in order to evaluate the proposed demolition. I/We agree to carry out this demolition work in conformance to all Village of Berwyn Bylaws and the Alberta Building Code. Permission to do this work shall not relieve owners or agents from full responsibility for carrying out the work in strict accordance with the Village of Berwyn Bylaws, the Alberta Building Code, and other conditions of this permit.

Signature of Applicant: _____ Date: _____

Signature of Registered Landowner: _____ Date: _____
(If Different From Above)